Projected numbers reflect an estimate of charges. Actual attendance may affect all cost aspects of this event. Any changes in projected numbers received within 14 working days of event start will not result in a decrease of facilities and/or service charges.

INFORMATION NEEDED:
In consideration of the use of the foregoing facilities at the Southern Illinois University Touch of Nature Environmental Center during the dates and for the purposes set forth above, the contact person, acting on behalf of the Organization or Group, agrees to pay Southern Illinois University the sum total balance due on the date of the event. All over payments will be refunded.

Should the University use the services of an attorney (including in-house attorney or a collection agency to collect the balance due, the attorney fees or collection agency fees shall be the responsibility of the customer.)

The Organization or Group and its membership shall indemnify and hold harmless the Board of Trustees of Southern Illinois University, its representative, officers, agents and employees from and against any and all claims, demands, suits, loss, damage, injury, and liability, including costs, expenses and attorney’s fees incurred in connection therewith, however caused, resulting from, arising out of, or in any way connected with the use or occupancy of any premises or facilities of the Southern Illinois University Touch of Nature Environmental Center by any person of the Organization or Group. Further, it is the responsibility of the Organization or Group and its membership to carry adequate insurance against claims resulting from loss, damage, injury and/or liability incurred while using or occupying the premises or facilities of the Southern Illinois University Touch of Nature Environmental Center.