

1. For all liquor service at Touch of Nature Environmental Center, patrons must work with Scheduling Services to complete the Request for use of Alcoholic Beverages.
2. All state and local laws are in effect and will be enforced for service of liquor at Touch of Nature Environmental Center.
3. Liquor licensees are required to provide a certificate of Dram Shop liability insurance listing Southern Illinois University as additionally insured for the specific events including the date and time or an annual blanket. This must be received no later than 15 business days before scheduled event to avoid cancellation of the reservation.
4. The service of liquor is not allowed before 8:00 am on Monday through Saturday, before 11:00 am on Sunday, or after 1:00 am on Monday through Sunday.
5. Liquor may only be served and must remain in room(s)/space(s) rented. Lessee and liquor caterer shall be jointly responsible for enforcement.
6. Beverage sales will be subject to the catering surcharge as provided in the Touch of Nature Environmental Center Caterer's Agreement.
7. In the case where Touch of Nature Environmental Center deems it necessary, lessee will be required to pay for an off-duty SIU Department of Public Safety officer to monitor event.
8. Alcohol can only be served at events where food is provided.
9. Open Bar Procedures: • patrons cannot serve themselves; only an employee of the liquor caterer or a Touch of Nature staff may serve alcoholic beverages •no more than 2 drinks per person at a time •drinks may not be sold or served in pitchers.
10. Touch of Nature Environmental Center reserves the right to terminate the serving of alcohol at any time during an event.

All procedures for service of alcoholic liquor will be strictly enforced by Touch of Nature Environmental Center. Failure to follow procedures will result in removal from the approved liquor licensee list and may result in submission of violations to the Liquor Control Commission.

Alcoholic Beverages are allowed:

- Wedding Receptions, Reunions, Anniversaries & Birthdays
- Banquets and Political Fund Raisers
- Trade Shows, Conferences and Exhibitions
- Business and Board Meetings

Alcoholic Beverages are NOT allowed:

- All activities for persons under age 21
- All Student Functions